

WORK PERMIT MEDICAL REQUEST PROCEDURE
HULHUMALÉ HOSPITAL

1. Download **Work Permit Medical Request Form (HMH101)** from Hulhumalé Hospitals website's Downloads page. Link for the file is: <http://hmh.gov.mv/downloads>
2. Fill up the fields in the file.
3. Email it to wpm@hmh.mv
4. Follow the below email format:

Subject: [Company name] Requesting for WPM appointment.

Dear Hulhumalé Hospital team,

We would like to request to do a medical fitness test for our expatriate staff(s) for the earliest possible date.

Attached is the filled XLS file with the details of our staffs.

Please provide us with a confirmation for the request.

Thank you.

Kind regards,
(Sender's details)

5. A reply will be sent to your email, informing the confirmed appointment date and time slot.
6. If request cannot be sent via email, the form will be available at WPM Counter, where it can be hand-filled and submitted. The counter staff will inform the schedule and provide a stamped copy with time slot and date written on it.
7. Each Company/individual can make a request of maximum 10 WPM requests per email per day. Excess requests will not be attended to or scheduled.
8. For queries, please call **335 0136**